



BUS CODE OF CONDUCT

Students:

While waiting for the bus, students are required to:

- wait in a quiet and orderly manner
- wait well back from the bus until it stops

While on the bus, students are required to:

- treat other people and their possessions with respect at all times
- be courteous to fellow travellers and drivers at all times
- follow bus drivers' directions without argument
- refrain from interfering with bus property by marking or damaging them in any way.
- conduct themselves in an orderly manner
- sit properly and remain on a seat (in an allocated seat if directed by the driver)
- stay in the seat and not move from seat to seat
- respect others' choice of seat and accept this
- wear a seat belt at all times
- store school bags under the seat
- keep their hands to themselves at all times
- speak quietly, not use bad language or create unnecessary noise

After the bus trip, students are required to:

- wait until the bus stops before standing to get off
- when alighting from the bus, do so in a quiet and orderly manner
- never cross the road in front of the bus; wait until the bus has moved away and it is safe to cross

It is not appropriate or acceptable for students to:

- bully or harass other students or the driver
- place feet on the seats
- fight or use offensive language
- throw any article around or from the bus
- consume food
- allow any portion of their body to protrude out of the bus windows
- use electronic devices including phones, ipods, games, etc.

Parents

Parents are responsible for the behaviour of their children.

Accordingly, parents should **ensure their children are aware** of the Code of Conduct for travel on buses. It is expected that parents will co-operate with bus operators and our school in the management of student behaviour. Parents who have an issue with a driver need to contact the bus operator or the school. It is not appropriate for parents to approach drivers about an issue whilst the bus service is in operation. Please be aware, although the bus drivers will try to remind children, it is the responsibility of students to disembark at their correct, designated stop.

Bus drivers

The bus drivers have the important role of driving the bus in a safe manner, as well as ensuring the safety and security of all passengers. Drivers are also required to issue directions to ensure the safety of all passengers. Consequently, it is important that all passengers respect the authority of drivers while they are in control of a vehicle.

Breaching the Code of Conduct

When the Code of Conduct has been breached by a student, action may range from a caution to refusal of the student's future travel on the bus. Students may be refused travel for a temporary period or in some cases permanently. A 3 warning system is in place:

1st warning: Verbal/written

2nd warning: Suspension for a week

3rd warning: Permanent suspension

Bus operators will make the final decision to refuse travel to a student. This will be done only after the matter has been discussed between the school and the parents. It may be considered, following such discussion, that some form of reasonable action, other than refusal of travel, is appropriate.

Please complete and return this page to the school office

CODE OF CONDUCT FOR USING THE BUS SERVICE

PARENT DECLARATION:

I have read and understand the *Code of Conduct* for those involved with bus travel. I understand and agree with the rights and responsibilities of a parent.

Signed (Parent) _____ Date _____

Name _____

STUDENT DECLARATION:

I understand and agree with my rights, responsibilities and the expected behaviour of students using the bus service. I understand the consequences of breaching the code.

Signed (Student) _____ Date _____

Name _____

Signed (Student) _____ Date _____

Name _____

Signed (Student) _____ Date _____

Name _____